

What is ELAC?

An English Language Advisory Committee (ELAC) must be formed whenever a school has over 21 or more EL students. The ELAC must meet at least quarterly to discuss issues relative to the success of English learners. The ELAC also completes a needs assessment on an annual basis to identify areas of need or areas where additional information is needed. Each school is to nominate a District English Language Advisory Committee Member (DELAC) that would attend district level meetings and bring back and share district level information to their own school community as well as bring issues, concerns or needs to the DELAC. The school will hold at least four (4) meetings during the school year. All ELAC and DELAC Meetings will have translators available to assist parents with translations.

ELAC Opportunities

ELAC and DELAC Members will help to provide parent of English

Learners to opportunity to:

1. Participate in the school's needs assessments of students, parents and teachers.
2. Advise the principal and school staff on the school's program for English Learners.
3. Provide input on the most effective ways to ensure regular school attendance.
4. Advise the school on the annual language census.
5. Advise the School Site Council on the development of the School Improvement Plan.

Purpose and Objectives

What is the ELAC?

- ✓Community group that participates in reviewing the school's English Learner program
- ✓Members represent parents of English Learners, teachers, and other school staff

Why is the ELAC Important?

- ✓Legally required group by California law
- ✓Provides school staff members, parents, community members a voice in reviewing the English Learner Program

What Does the ELAC Do?

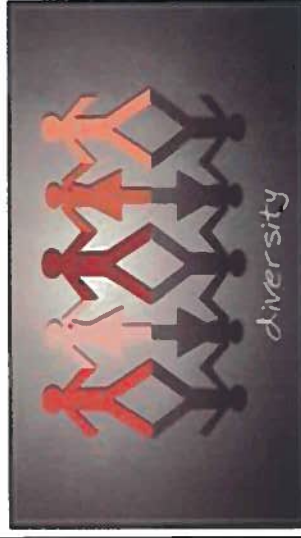
- ✓Develop school's needs assessment
- ✓Assists with the administration of the annual language census
- ✓Consults with SSC about the SPSSA Provides input into the English Language Program

How Do I Become a Member?

- ✓Attend ELAC meetings regularly, as a member of the public, to decide if you would like to become involved
- ✓Talk with the Principal about your interest in serving on the ELAC
- ✓Participate in the annual elections; members are elected by the group they represent
- ✓No experience is needed; the District provides training to new members annually to learn about your new role

ELAC Duties

1. Follow your school's ELAC bylaws when conducting meetings and carrying out other responsibilities. (School sites are responsible for creating their ELAC bylaws.)
2. Advise the principal and school staff of the needs of English learners, including programs, instruction and support needs.
3. Advise the School Site Council on the development of the School Improvement Plan and the English learner budget.
4. Review the Language Census each spring.
5. Receive information and recommend actions to support regular school attendance.
6. Assist with the development of the school needs assessments.
7. Elect a representative to the District English Learner Advisory committee (DELAC).
8. Send and receive information to/from DELAC.
9. Send and receive information to/from the School Site Council.
10. Participate in training provided by the school and the district.



For additional information, please call your child's school. Or, Bob Kampf with the CUSD Department of Special Projects at 327.9086. Additional information may be found at www.cusd/specialprojects